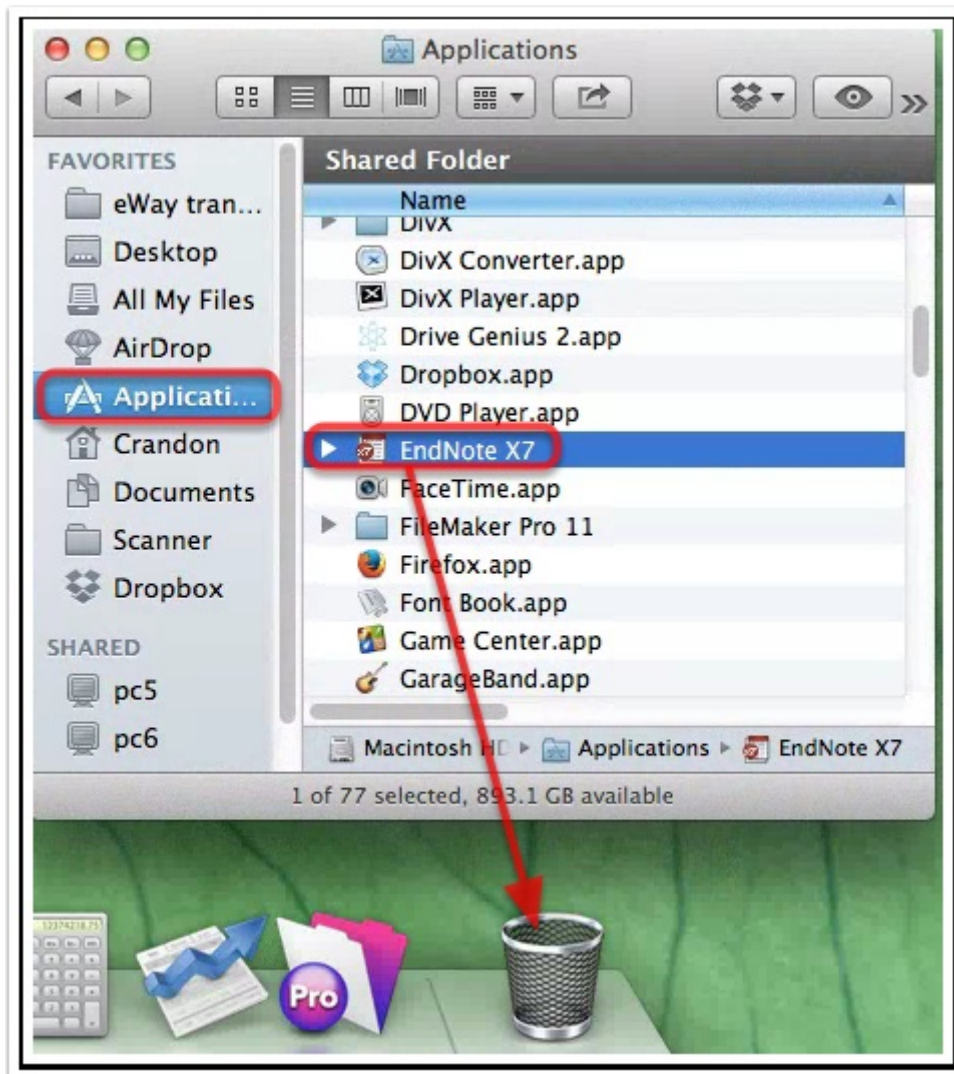


## Remove ALL previous versions of EndNote.

If upgrading, make sure that you have backed up your library file: <https://www.crandon.com.au/endnote/faq/help.html>

Remove previous version(s) of EndNote. Open Finder > Applications > Drag the EndNote folder to the trash.

Empty the trash.



## Download the installer for Mac OS.

If you have not already done so, download the installer for Mac from the links provided in your email.

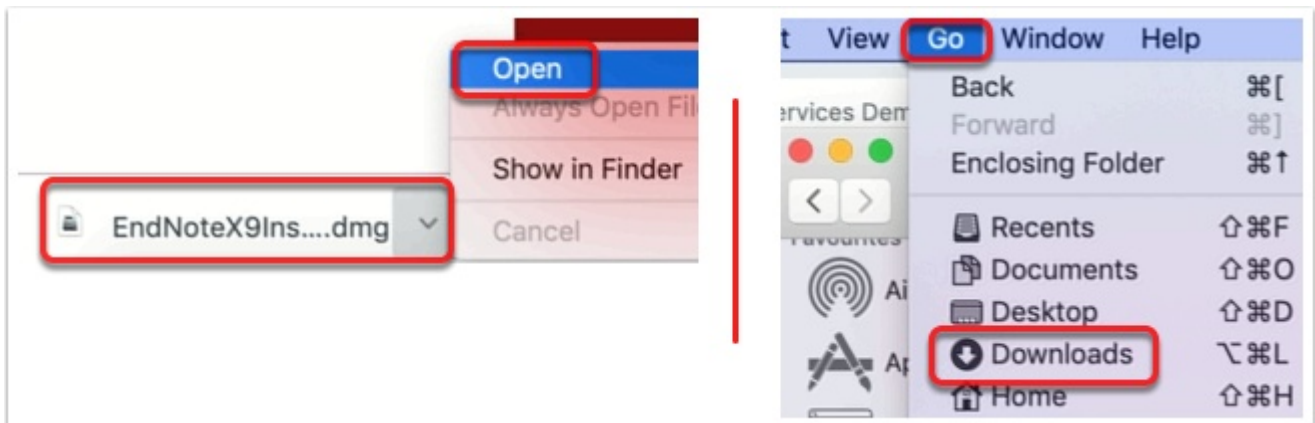
EndNote X9 Windows: <http://download.endnote.com/downloads/X9/ENX9Inst.exe>

EndNote X9 Macintosh: <http://download.endnote.com/downloads/X9/EndNoteX9Installer.dmg>

## Open the installer.

Open from the Web Browser or navigate to the location where the installer is saved.

Normally this is in your Downloads folder: Finder > Go > Downloads ...



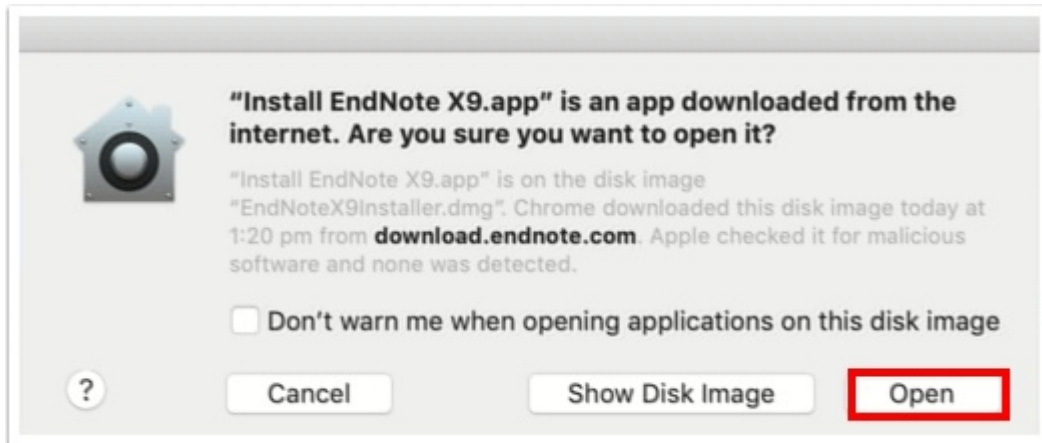
## EndNote Installer.

Double click to install EndNote to the Applications folder.



## Warning

You will need to allow EndNote to install on your system. You may be asked for your system password.



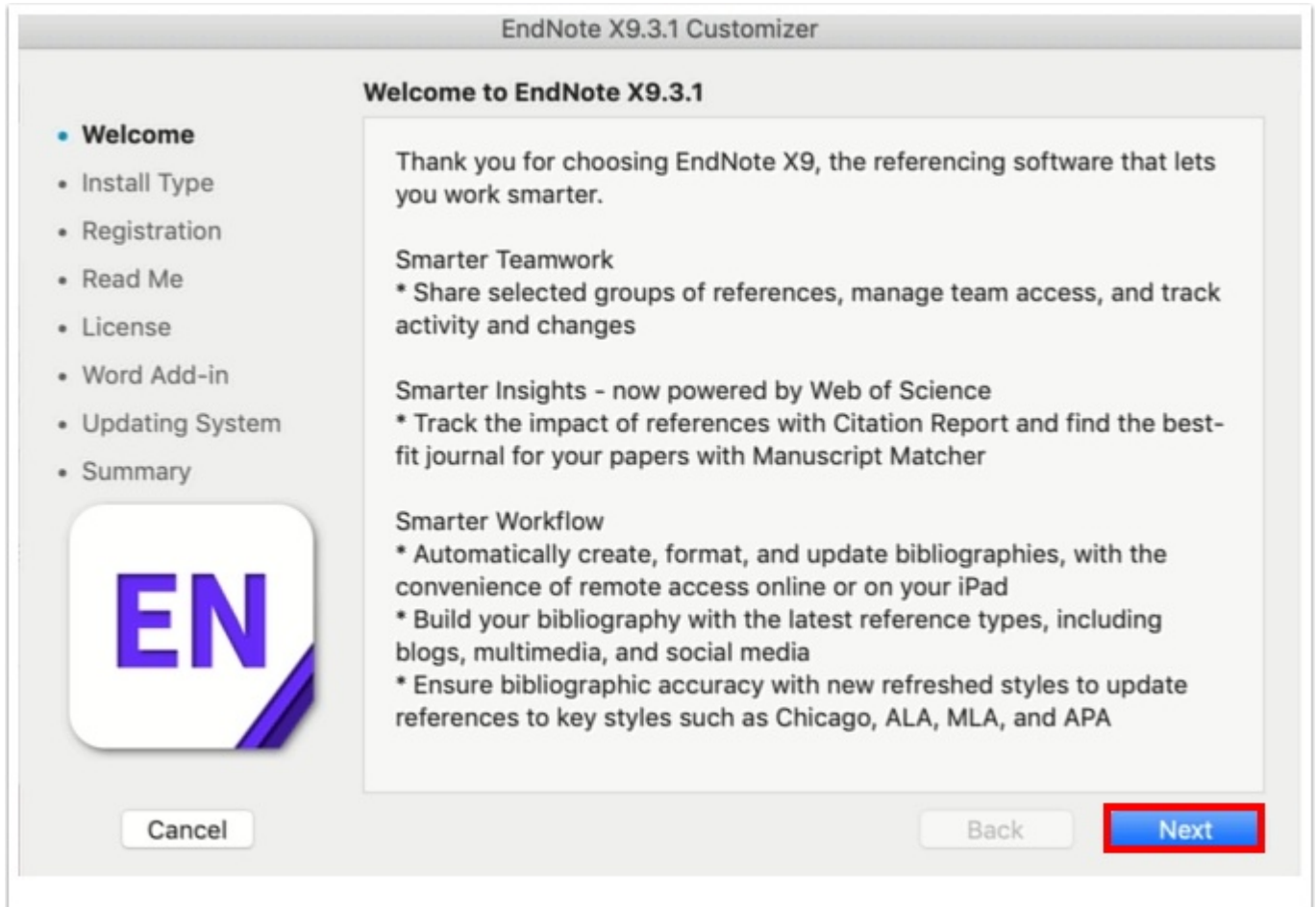
## Install

Click on the Install button



## Customizer

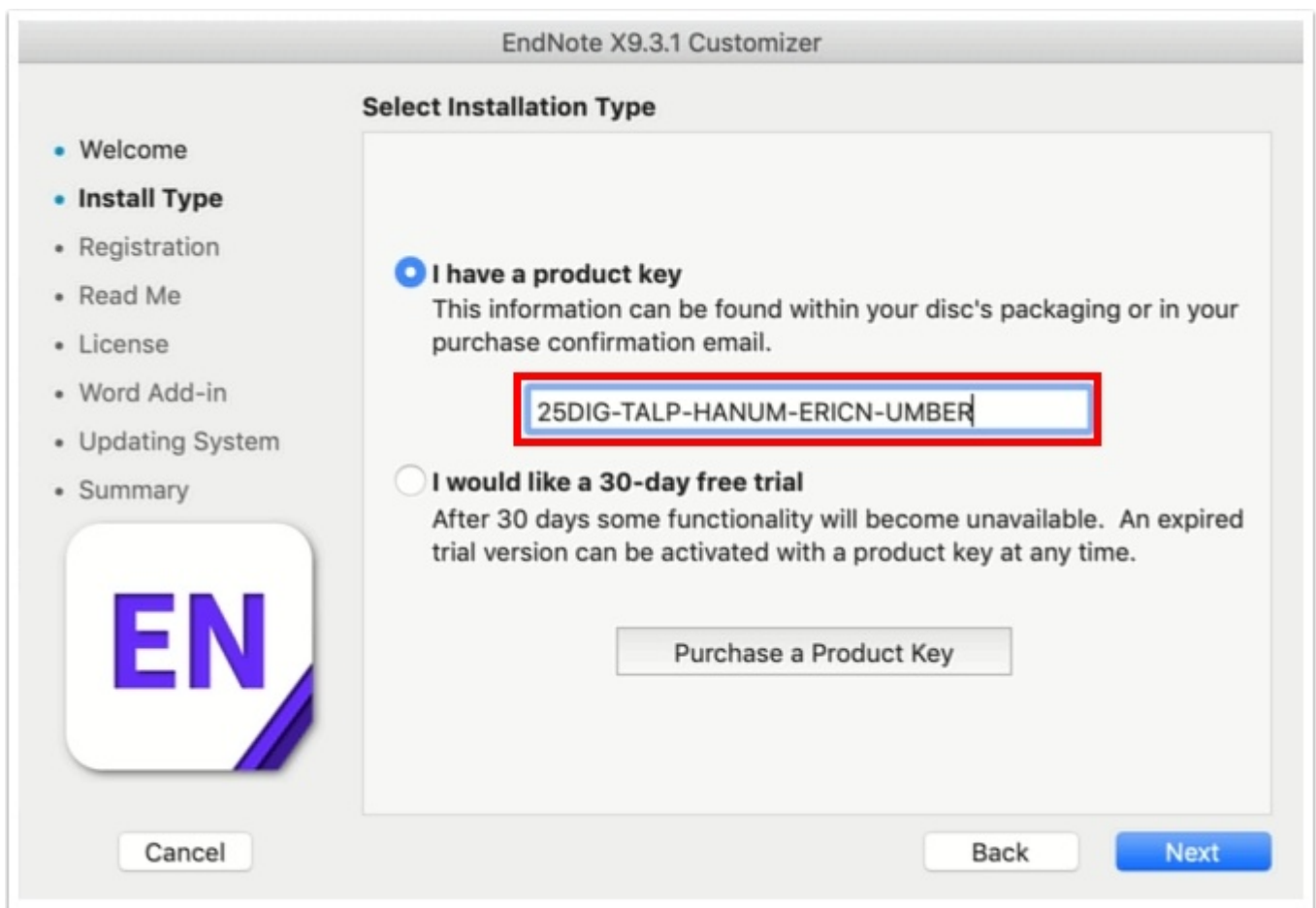
Click Next



## Product Key

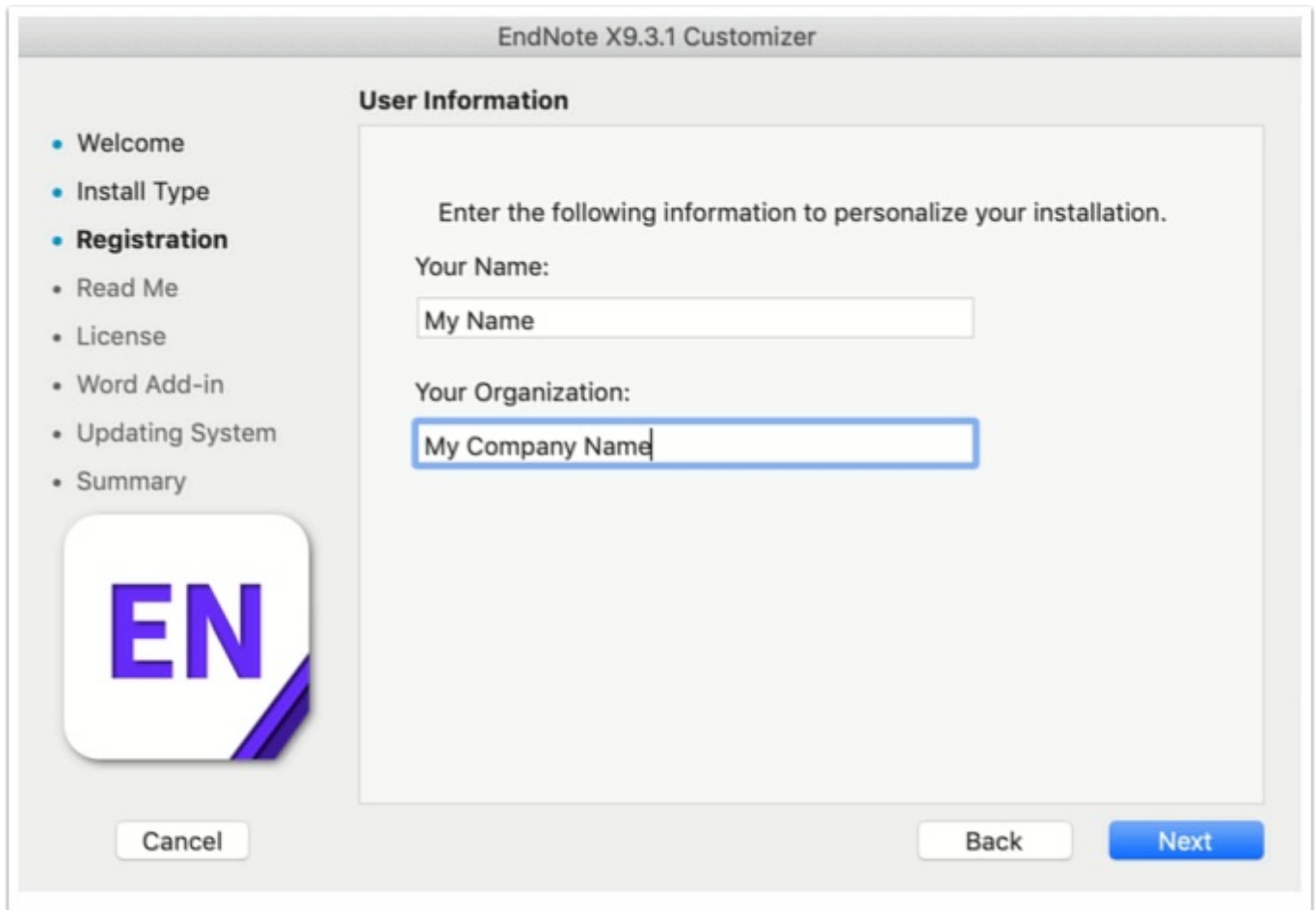
When required you can copy [ CMD+C ] and paste [ CMD+V ] the 25 digit key from the e-mail to the product key field.

If **upgrading** you will additionally be required to enter the previous / old 9 or 10 digit serial number or the original key form the licence you are upgrading from.



## User Information

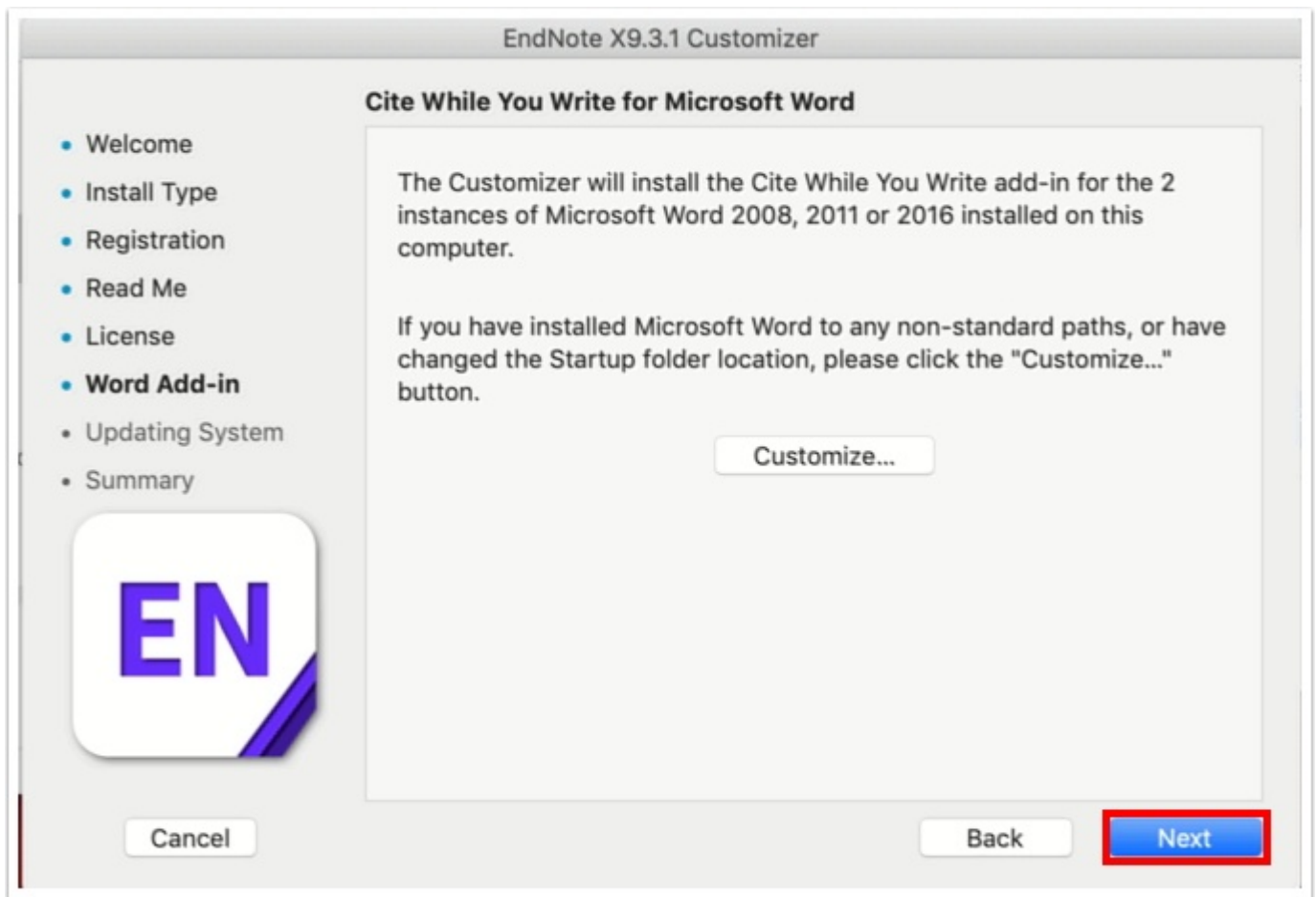
Enter your details, read and accept the licence agreement.



The image shows a screenshot of the 'EndNote X9.3.1 Customizer' dialog box. The window title is 'EndNote X9.3.1 Customizer'. On the left side, there is a vertical list of steps: 'Welcome', 'Install Type', 'Registration' (which is highlighted with a blue dot), 'Read Me', 'License', 'Word Add-in', 'Updating System', and 'Summary'. Below this list is a large icon of a document with 'EN' written on it. At the bottom left of the dialog is a 'Cancel' button. On the right side, the main area is titled 'User Information' and contains the text 'Enter the following information to personalize your installation.' Below this text are two input fields. The first is labeled 'Your Name:' and contains the text 'My Name'. The second is labeled 'Your Organization:' and contains the text 'My Company Name'. At the bottom right of the dialog are three buttons: 'Back', 'Next' (which is highlighted in blue), and a partially visible 'Next' button.

## Cite While You Write

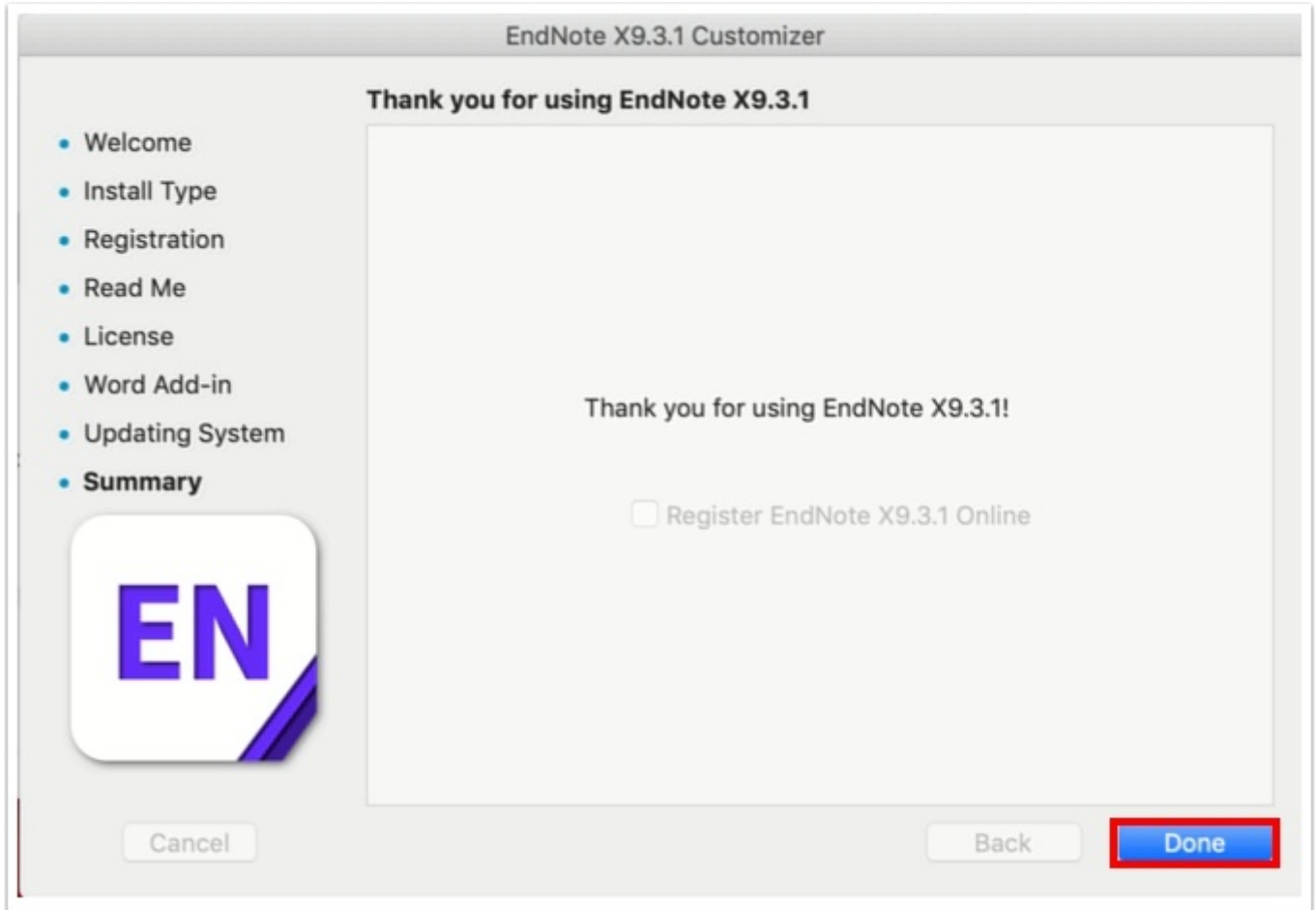
The default settings will suffice for most users. If you have a custom path to the Word start-up folder, you will need to 'Customize...' and navigate to the start-up location.





## Register

You can opt to register your copy of EndNote. Click Done to complete the install.

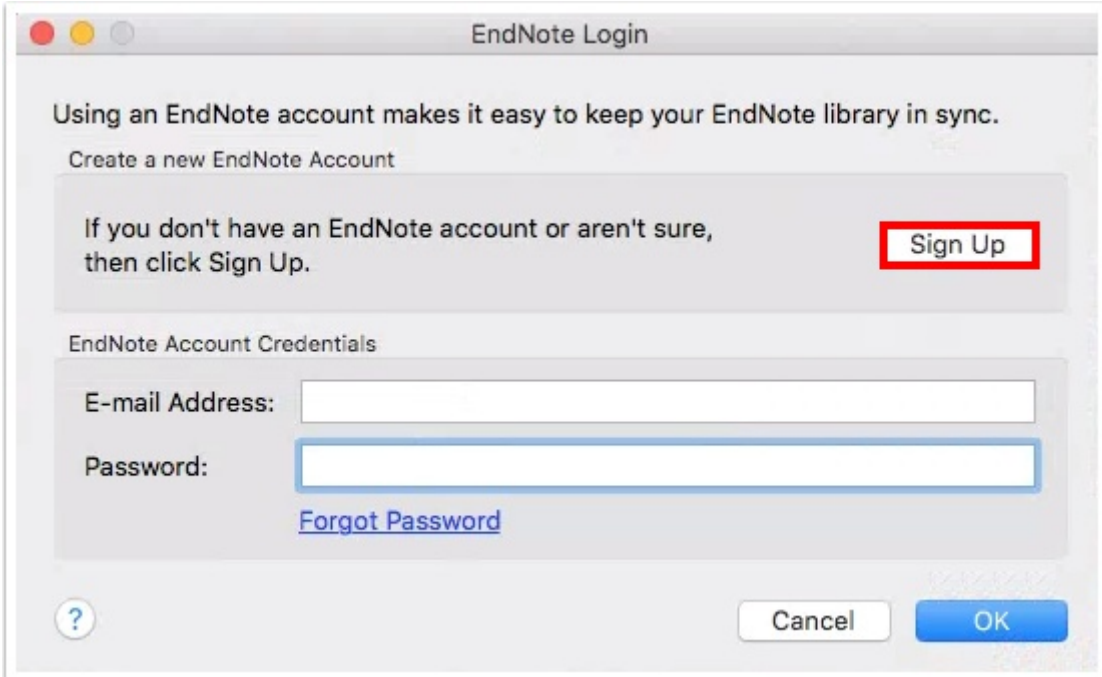


## EndNote Online account

If you want to set-up / sign-up or active the full EndNote Online account, the Enable Button can be found under EndNote X9 > Preferences > Sync.

Click on the Sign Up button and enter your e-mail address to check if you already have an account.

If you do, enter your password when prompted and agree to the terms and conditions to activate to the new licence. Your details will be added to the Sync Preferences.



The image shows a Mac OS dialog box titled "EndNote Login". The dialog box has a title bar with three window control buttons (red, yellow, grey) on the left. The main content area contains the following text and elements:

- Text: "Using an EndNote account makes it easy to keep your EndNote library in sync."
- Section header: "Create a new EndNote Account"
- Text: "If you don't have an EndNote account or aren't sure, then click Sign Up." A red rectangular box highlights the "Sign Up" button.
- Section header: "EndNote Account Credentials"
- Text: "E-mail Address:" followed by a text input field.
- Text: "Password:" followed by a password input field.
- Text: "[Forgot Password](#)" (a blue underlined link).
- Bottom left: A question mark icon in a circle.
- Bottom right: "Cancel" and "OK" buttons.